

# **Otero Practical Shooting Association**

## **OPSA**

### **Standard Operating Procedures**

**June 2023**

The following Standard Operating Procedures (SOP) will be followed in the day-to-day operations of OPSA. They were developed to ensure consistent information is available to OPSA members and prospective members. Nothing in this SOP is designed to limit, or override, the authority of OPSA's Officers and Executive Committee in accordance with OPSA By-laws.

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## **Standard Operation Procedures**

### **I. Membership**

Membership in OPSA will be in accordance with (IAW) the OPSA By-laws. OPSA members should embody the characteristics of safety, good sportsmanship, honesty, fairness, promotion of the shooting sports in a positive light, of OPSA and OPSA events, of the Sydney Paul Gordon Shooting Range, and all done in the spirit of camaraderie.

OPSA members are expected to conduct themselves as representatives of OPSA at all times, home or away, as event participants or spectators. Membership in Affiliated Organizations is also highly encouraged. Affiliations are:

The United States Practical Shooting Association (USPSA)

The Single Action Shooting Society (SASS)

New Mexico Shooting Sports Association (NMSSA)

The Civilian Marksmanship Program (CMP)

Friends of the La Luz Range (FOLLR)

Practical Competition Shooting League (PCSL)

OPSA members are also encouraged to join and support other local - level shooting organizations.

### **II. Membership Dues:**

Single - \$36

Family - \$50

Dues are effective as of January 01 of the given year. Dues are delinquent as of February 01 of the given year. Members not renewing by February 01 will have their membership privileges suspended until dues are paid in full. New members dues will be prorated \$3 per month for months remaining in the year. Members, who are on a leave of absence as determined by the Executive Committee, are exempt from the delinquent/renewal provisions. Leaves of absences will include, but not be limited to, temporary duty outside the United States, extended illnesses or family matters requiring exceptional attention, permanent change of station, job relocation, etc. Any member may petition the Executive Committee for a leave of absence. Members on an approved leave of absence will have their dues prorated for months remaining in the year upon their renewal. Members in Good Standing who have a lapse in membership will not be placed on probationary status upon renewing membership. Member in Good Standing status will be restored upon renewal.

### **III. Matches and Match Dates:**

Cowboy Action Match - 1st Saturday of the month

Silhouette Match - 2nd Saturday of the month

Intro To Shooting Sports Match (PCSL) - 3rd Saturday of the month

22 Rimfire Match - 4th Saturday of the month (Action)

IPSC (USPSA affiliated) - 4th Sunday of the month

#### **IV. Match Set-up Times:**

The 3<sup>rd</sup> Saturday, and 4<sup>th</sup> Sunday matches setup will start the day prior at 4pm unless posted otherwise on the OPSA Facebook page. All other matches are set up at 8:00 AM the day of the match. All available to help are welcome (this is a great way to learn more about the various matches). First time participants and youth are highly encouraged to participate in match set-up and tear down.

#### **V. Match Fees**

Cowboy Action Match

NRA Hi-Power/CMP

3<sup>rd</sup> Saturday Shoot - \$20

22 Rimfire Matches

IPSC - \$20

The range fee is included in the cost of the 3<sup>rd</sup> Sat shoot as well as the IPSC match but will need to be paid by competitors attending the other matches. Receipt of the range fee being paid will be required to be shown to the match official to sign up for the match.

#### **VI. Special Matches**

From time to time the club may schedule special matches such as Long Range Cowboy, Backup Gun (BUG) matches or night matches etc. Consult the annual match schedule on the OPSA website for dates of such matches or check the OPSA Facebook group for upcoming matches. Most special matches will occur on the 5<sup>th</sup> Saturday or 5<sup>th</sup> Sunday in a given month. Special match fees will be posted in the annual schedule, on the OPSA website or in the OPSA Facebook group.

#### **VII. Achievement Awards**

At the discretion of the Executive Committee a nominated OPSA Member in Good Standing may be awarded an OPSA achievement award. This award may vary from, but not be limited to, a temporary waiver of any/all match fees, to a lifetime waiver of match fees and dues. This award,

as determined by the Executive Committee, is to reward individuals who have demonstrated long term, consistent, exceptional support for OPSA and OPSA sponsored events.

As this award is at the discretion of the Executive Committee, it will terminate at the designated time, as in the case of a temporary waiver of fees/dues, or as determined by the Executive Committee in any other situation. OPSA Executive Committee meeting minutes will detail any achievement awards or revocations.

### **VIII. Match Administration:**

Each shooting discipline has an appointed Coordinator/Match Coordinator. Check the OPSA website ([www.opshooter.org](http://www.opshooter.org)) for current coordinators. All OPSA members and match participants are highly encouraged to join the NRA, United States Practical Shooting Association (USPSA), and the Single Action Shooting Society (SASS) which are the parent organizations for our affiliations.

Also every match director should make an effort to use Practiscore as a way to post matches that are occurring. This site provides free match posting and easy score keeping and tracking.

### **IX. Annual Meeting:**

OPSA Officers and Discipline Coordinators are elected at the Annual Meeting which is held the 1st Thursday in December of the year. Nominations for officers and Discipline Coordinators should be forwarded to the Election Committee by the date of the October Executive Committee meeting. Only individuals interested in holding an elected position will be considered. Individuals should inform the Election Committee of their interest.

Lists of nominees will be sent to club Members in Good Standing (as of the Annual Meeting date) in November via email. Write in candidates will be allowed. This list of nominees will be included in the Annual Meeting notification (see OPSA By-laws).

Officers and Discipline Coordinators will be elected IAW OPSA By-laws. An Officer and Discipline Coordinator may be the same person. In this case the individual will have only one (1) vote on any issue before the Executive Committee.

Members in Good Standing who cannot attend the Annual Meeting may vote for officers/discipline coordinators by sending in an email ballot with their choices indicated.

Proxy votes will only be accepted in the case of a family membership where one family member is unable to attend the annual meeting. Notification of this proxy will need to be a signed written letter from the member that is unable to attend.

### **X. Executive Committee Meetings:**

Executive Committee meetings are normally held on the 3rd Tuesday of the month at 5:30 pm. Meetings are normally held at a local restaurant and dinner may be ordered during the meeting.

Check the OPSA website for locations. Executive Committee meetings are open to all OPSA members and prospective members. Attendance is highly encouraged.

#### **XI. Club Target Use:**

OPSA members will have the privilege of using OPSA steel targets from the pen:

- a. Individual must be a member in good standing for at least one year.
- b. Member must request access to targets an executive committee meeting where qualifications will be reviewed by the board and voted on. Once approved member will be added to a list to be given to the range.
- c. Ammunition appropriate for the various targets should be used in accordance with OPSA Target Use Rules (Appendix A).
- d. Member must present current club membership card to range supervision, and checked against list provided by OPSA officers, in order to request opening of club cage. Any prop/target damaged during practice sessions (other than normal wear and tear) will be reported to the board.
- e. When a target is reported as damaged the board will determine if it can be repaired or replaced. The member responsible will be required to repair or replace at the user's expense. Member will be removed from access till target is fixed to the boards approval. Match Directors/Discipline Coordinators, or their designated representative, will be responsible for supervising target/prop use during matches as well as making sure no damage as occurred between uses.

#### **XII. Termination of Officers/Members:**

OPSA Officers are expected to conduct the business of the Club with the best interest of the Club in mind and in accordance with the OPSA By-laws. OPSA members are expected to conduct themselves as representatives of OPSA at all times, home or away, as event participants or spectators. Club Officers and members may be terminated from position or membership, or both, in accordance with OPSA By-laws.

Any individual nominated for termination will be allowed a hearing before the Executive Committee in order to mitigate potential adverse decisions. This hearing may be held either privately before the Executive Committee or in the presence of OPSA Members in Good Standing, as desired by the individual involved. The individual may decline this opportunity. A terminated individual may appeal the decision IAW OPSA By-laws.

#### **XIII. Reimbursement of Expenses:**

Expenses deemed by, or approved by, the Executive Committee as beneficial to the Club will be reimbursed upon presentation to the Club Treasurer during the Executive Committee or Annual Meeting in which presented.

Special arrangements for repayment may be made with approval of the Executive Committee. Expenses not deemed beneficial to the Club will be considered a donation to the Club.

#### **XIV. Annual and Special Meeting Notification Procedure.**

Due to the importance of issues addressed at the annual and special meetings, all club members shall be notified of such meetings. Notification shall preferentially be made by e-mail to those members who have provided their email address to the club and have agreed to such notification. The club secretary will attempt to notify other members that have not provided their email address. Telephone will be the primary method for contact and contact will be attempted no later than two weeks prior to the set meeting date.

### **APPENDIX A**

#### **OPSA TARGET USE RULES**

OPSA TARGETS AND PROPS ARE FOR ACTIVE MEMBERS ONLY! ACTIVE MEMBERS ARE THOSE THAT PARTICIPATE IN OPSA SPONSORED MATCHES. THIS ENSURES SHOOTERS ARE FAMILIAR WITH TARGETS AND REQUIRED SAFETY DISTANCES FOR THE DIFFERENT FIREARMS USE ONLY APPROPRIATE FIREARMS ON APPROPRIATE TARGETS. ALL STEEL IS NOT CREATED EQUAL. ONCE A TARGET IS DIMPLED, IT IS UNUSEABLE! ALL COWBOY LOADS ARE LEAD BULLETS. ALL SHOTGUN LOADS ARE LEAD, # 4 SHOT OR SMALLER (NO SLUGS OR BUCKSHOT). IPSC AMMUNITION MAY BE LEAD OR JACKETED. NO STEEL CORE OR ARMOR PIERCING BULLETS. MINIMUM SAFETY DISTANCE FOR ALL STEEL WILL BE 27 FEET UNLESS STATED OTHERWISE.

STEEL TARGETS IN PEN:

MGM POPPERS, LARGE AND SMALL - IPSC PISTOL, COWBOY PISTOL, COWBOY RIFLE,

SHOTGUN COWBOY TARGETS: SNAKES, COWBOYS, BUFFALO HEAD, GOAT HEAD (ANYTHING WITH A HOLE FOR BOLT AND NUT -COWBOY RIFLE, COWBOY PISTOL

COWBOY TARGETS (ANYTHING WITH TANG ON BACK FOR HANGING) – COWBOY PISTOL. LARGE SQUARES CAN TAKE COWBOY RIFLE

FLOPPERS, CARD POPPERS, CHARCOAL FLIPPERS, BELLS, GONGS, CRITTERS (DESIGNED TO STAND ON GROUND), FLOPPY CHICKENS - SHOTGUN

ROUND PLATES (DESIGNED TO FALL OR BE PINNED) - IPSC PISTOL, COWBOY PISTOL, COWBOY RIFLE